



# EASTERN UNIVERSITY, SRI LANKA

## APPLICATION FORM FOR UNIVERSITY IDENTITY CARD FOR PERMANENT STAFF

(Should be written in Block Letters)



- 01. **Full Name** : .....  
(Rev./Prof./ Dr./ Mr./ Miss./ Mrs.)
- 02. **Permanent Address** : .....
- 03. **Date of Birth** : .....
- 04. **National Identity Card No.** : .....
- 05. **Designation & Grade** : .....
- 06. **Department** : .....
- 07. **Date of Appointment** : .....
- 08. **Date of Assumption of Duties** : .....
- 09. **Gender** : Male / Female



**Date** : .....

Signature of Applicant

Recommended & Forwarded

**Date** : .....

Head/ Dept. of .....

To: PF Clerk, Please check with records and certify, if correct

**Date** : .....

Deputy Registrar/ Senior Assistant Registrar  
Establishments Branch

I certify that the above information furnished by the Applicant are correct/ incorrect according to the Personal File records.

**Date** : .....

PF Clerk/ Establishments Branch

Card No. : .....

Date of Issue : .....

**FOR OFFICE USE ONLY**

Subject Person for Issuing of IC

**Snr. Asst. Registrar/ Estabs**

Identity Card is Received by me on ..... at .....

Name of Receiver : .....

Signature of Receiver : .....